

LANDLORD SERVICES ADVISORY BOARD (EXECUTIVE WORKING GROUP)

Thursday, 19 October 2023 - 10.00 am

Council Chamber, Council Offices, The Burys, Godalming

A G E N D A

Circulation:

Members:

Cllr Paul Rivers (Chair)

Terry Daubney, Waverley Tenants' Panel
(Vice Chair)

Cllr Jacquie Keen

Cllr Alan Morrison

Cllr John Robini

Cllr Janet Crowe

Chris Austin, Lucas Field Residents Group

Robert Stratford, Waverley Tenants Panel

Sally Purcell, Waverley Tenants Panel

Danielle Sleightholme (Waverley Tenant's
Panel, Co-optee)

1 Apologies for absence

To receive apologies for absence.

2 Notes of the previous meeting

To agree the notes of the meeting held on 28th October 2023 and published on the Council's website.

3 Declarations of interest

To receive any declarations of interests under the Waverley Members' Code of Conduct.

4 Questions from Members of Public

To receive questions from members of the public.

5 Questions from Members

To receive questions from Members of the Council.

6 Smith and Byford Presentation

Smith & Byford Ltd. representative to provide Gas Servicing and Repairs 6

month Progress Update and Presentation.

7 Aids and Adaptations Service Review (Pages 3 - 12)

The report details the actions that Waverley Borough Council have taken and are in the process of implementing to review and improve the way in which the aids and adaptations service is managed and delivered to tenants.

Recommendation to the Landlord Services Advisory Board

It is recommended that the LSAB:

- reviews, supports and provides comments to Co-Portfolio Holder of Housing and Executive Head of Housing,
- on the actions taken and those actions to be implemented, in order to have fully reviewed the Council's aids and adaptations service.

8 Senior Living Fire Alarm Upgrade - Contract Award (Pages 13 - 24)

The report seeks to approve awarding a Senior Living Fire Alarm Upgrade contract, following a competitive tender process. Co-Portfolio Holder for Housing (Operations & Services), in consultation with the Executive Head of Housing, to make formal decision in the meeting to follow.

9 Executive Head of Housing Update

Andrew Smith, Executive Head of Housing, to provide verbal update.

10 Work programme (Pages 25 - 26)

To note the updated work programme.

11 Date of next meeting

To confirm that the next meeting will take place on 30th November 2023.